***Manufacturing Team Leader (Supervisor) – Second Shift***

Heartland Automotive is a Tier 1 manufacturer of interior and exterior automotive parts. Our products include plastic molded, painted and assembled parts. These parts are used in Instrument Panels, Door Panels, Consoles, Pillars, Head Liners, Aprons and Rear Gates and Exterior Cladding.

***SUMMARY: Supervises and coordinates activities of associates engaged in maintaining production goals to build quality products***

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

* Inform Production Manager of any and all quality issues
* Accurate completion of paperwork and data entry such as; production, scrap, and down time
* Maintain 3S3D standards, and continuously work on improving
* Inspects and measures parts and products to verify conformance to specifications.
* Directs workers in adjusting machines and equipment to repair products which fail to meet standards.
* Establishes or adjusts work procedures to meet production schedules.
* Develops, recommends, and implements measures to improve production methods, equipment performance, and quality of product.
* Lead problem solving investigations utilizing QC tools (5 Why, Fishbone etc.) to identify root cause and implement corrective actions
* Suggests changes in working conditions and use of equipment to increase efficiency.
* Analyzes and resolves work problems, or assists workers in solving work problems.
* Monitor absenteeism and maintains time and production records.
* Develop and maintain cross training of associates to include maintaining and keeping records of progress (Training Matrix)
* Write and update Standard Work Instructions and Process Failure Mode Effect Analysis.
* Associates as part of their accountability to monitor controls effectively to meet requirements, and to report to department management as to compliance with these requirements
* Controls and maintain all TPM Goals (Safety, Scrap,
* Customer Defects, In-Process Defects and Downtime Frequency)
* May have responsibilities for following all RCRA aspects of packing, labeling, handling, and manifesting hazardous waste.
* Supports and participate continuous improvement programs for Health, Safety and Environmental.

**Competencies**

Leadership and decision making skills

Strong verbal and written communication skills

Trouble shooting skills/Problem solving skills

Efficient MRP/ Computer Skills

Continuous Improvement Methodology