

Polytechnic Fourth Attempt Request Form

Students must complete the entire form, through box #6 Once completed, submit to your Academic Advisor.

Name:

PUID:

First Semester of Enrollment:

Classification:

Anticipated Graduation Date:

Major:

Academic Advisor:

Class for which a fourth attempt is needed:

List the CRN(s) for the course you are requesting a fourth attempt for:

1. Why were you not successful the first time you attempted the class?

2. Why were you not successful the second time you attempted the class?

3. Why were you not successful the third time you attempted the class?

4. What will you do to ensure that the circumstances that led to academic difficulty the first three times you attempted the class will not be repeated? **Be specific.**

5. What will you do to ensure that the fourth and final attempt at the course is successful?

6. What will you do if the 4th attempt is not successful?
(Example, CODO, take course at another institution, etc.)

Students do not write below this line.

Advisor notes to be completed by Academic Advisors only.

Advisor Notes: