

100% ONLINE

APPLIED DATA ANALYTICS IN TECHNOLOGY GRADUATE CERTIFICATE

APPLICATION CHECKLIST

The following checklist will assist you in completing your Graduate School application and preparing your documents supporting your application

- Create an [application account](#) to start your Graduate School application.
- [Login](#) to the Graduate School application using your account credentials.
- Complete the following sections of the application based upon your enrollment objective:
 - Graduate Certificate Seeking -
 - o Provide Applicant Information - Personal Background, Emergency Contact, Residency
 - o Campus and Program
 - > Campus: Select “West Lafayette”
 - > Proposed Graduate Major: Select “Computer and Information Technology”
 - > Area of Interest: Select “Big Data Analytics”
 - > Degree Objective: Select “Applied Data Analytics in Technology Graduate Certificate”
 - > Entry Term:
 - > Course Delivery: Select “Distance (online or off-campus location)”
 - o Education Background – add institution of where your awarded Baccalaureate was received
 - o Additional Information – Leave blank
 - o Employment – Add work experience
 - o [Statement of Purpose](#) – Not required; see below explanation
 - o Resume Upload
 - o Diversity Essay Upload – Not required
 - o [Recommendations](#) – Not required



Polytechnic Institute

APPLIED DATA ANALYTICS IN TECHNOLOGY GRADUATE CERTIFICATE

Continued

o Acknowledgments – Not required

- Pay the nonrefundable **application fee** by credit card. The Graduate School degree application fee is \$60 (U.S. dollars) for domestic applicants and \$75 (U.S. dollars) for international applicants.
- Statement of Purpose** Essay is **not** required for Graduate Certificate admission.
- Three letters of recommendation** are **not** required for Graduate Certificate admission. If the application is requiring recommenders, please enter the following contact details for each recommender, purdueonlinepolytechnic@purdue.edu.
- Submit an official transcript** for every college or university attended. In addition to the transcript(s) you will upload to the application, you must also submit either a hard-copy to the address listed below or an e-transcript (sent by the University's Registrar e-parchment services) to gradadm@purdue.edu.

Transcripts not written in English must be submitted with a certified English translation. Uploaded documents must be from the official version of the academic record/transcript. Social Security numbers must be marked out before any document is uploaded.

If degree/date awarded not listed on transcript, a copy of the original diploma must be made and verified by one of the following: the institution that issued the diploma, the employer, an official such as a lawyer (notarized), or an upper level financial institution employee (notarized). The verifier must write *"This is a true original copy of the diploma for (applicant's full name)"* on the copy, and include their name, title, phone, and email address on the copy. The copy **cannot** be faxed or sent over email, it must be mailed to the graduate program.

You may check the status of your submitted application by logging into your [online application](#).



Polytechnic Institute