



PAYROLL & TAX SERVICES

TO: Individuals Responsible for Employment Contracts
FROM: Nellie Delgado, Payroll Appointment Specialist Team Lead
DATE: February 11, 2019
SUBJECT: New Academic Calendar - Employment Dates for Contracts
*Dates are subject to change.

Due to recent policy changes made for payroll and contract purposes, the Fall Semester begins on the seventh calendar day preceding the first day of classed and ends on December 31st each year. The Spring Semester will begin on January 1st each year and end on commencement day or the final date for submitting grade reports, whichever comes later.

Please use the following dates when preparing contracts for academic year faculty.

Aug 14, 2017 - Dec 31, 2017	Aug 14, 2023 - Dec 31, 2023
Jan 1, 2018 - May 13, 2018	Jan 1, 2024 - May 12, 2024
Aug 13, 2018 - Dec 30, 2018	Aug 12, 2024 - Dec 31, 2024
Jan 1, 2019 - May 12, 2019	Jan 1, 2025 - May 18, 2025
Aug 12, 2019 - Dec 31, 2019	Aug 18, 2025 - Dec 31, 2025
Jan 1, 2020 - May 17, 2020	Jan 1, 2026 - May 17, 2026
Aug 17, 2020 - Dec 31, 2020	Aug 17, 2026 - Dec 31, 2026
Jan 1, 2021 - May 16, 2021	Jan 1, 2027 - May 16, 2027
Aug 16, 2021 - Dec 31, 2021	Aug 16, 2027 - Dec 31, 2027
Jan 1, 2022 - May 15, 2022	Jan 1, 2028 - May 14, 2028
Aug 15, 2022 - Dec 31, 2022	Aug 14, 2028 - Dec 31, 2028
Jan 1, 2023 - May 14, 2023	Jan 1, 2029 - May 13, 2029

Additional Information on this policy found under Academic-Year Employment (**VI.F.12**)

Purdue University is an equal access/equal opportunity/affirmative action employer fully committed to achieving a diverse workforce.