

# DROP/ADD FORM

Fill out everything on this form, sign, and submit it to Student Services.  
Print neatly.

Name: \_\_\_\_\_ Semester: \_\_\_\_\_

Email: \_\_\_\_\_ PUID: \_\_\_\_\_

Phone: \_\_\_\_\_

**DROP**

Dept./ Course #	Class #	CRN # (Leave Blank)	Credit Hours	Instructor Signature (required after 4th week of semester)	W/WF

Are you dropping ALL your courses:   
 No, I will still be enrolled   
 Yes (see box below)   
Reason for Drop:   
 Family   
 Finances   
 Instructor   
 Job Related   
 Medical   
 Time Conflict   
 Other: \_\_\_\_\_

When dropping all courses, fill out the 702 Withdrawal Form, in addition to this drop form. The 702 form is in the Academic tab on your myPurdue account. After submitting the 702 form, contact Student Services for processing. Include your PUID.  
Valorie Moorman: moormanv@purdue.edu

**ADD**

Dept./ Course #	Class #	CRN # (Leave Blank)	Day/ Time	Credit Hours	Instructor Signature (required if adding after course has met twice)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

..... OFFICE USE ONLY .....

Notes: \_\_\_\_\_

PU Banner \_\_\_\_\_

Hold Removed \_\_\_\_\_