

Rubric for Evaluating Written and Oral Preliminary Examinations for Ph.D. Candidacy
(This page should be filled out by the student or Committee Chairman/advisor prior to distribution to Committee)

Chair of Examination Committee _____ Examination Iteration: 1 2 (circle correct number)

Date(s) of Written Examination _____ Date of Oral Examination _____

Dissertation Title _____

Committee Members and Department

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At the conclusion of the written and oral examinations, **each committee member should fill out performance rubrics and provide written comments to the student on the pages provided.** For each attribute which a committee member feels is somewhat or very deficient, a short explanation should be provided. **Comment** sections at the bottom of each rubric are provided for explanations of the reasoning behind the overall evaluation of the examinee’s performance if desired. Completed forms are to be **turned in to the Chair of the Examining Committee**, not the student.

Written comments from each committee member **WILL** be provided to the student by the chair of the examining committee and a verbal summarization of the overall evaluation of the student’s performance by the committee **WILL** be provided to the student by that individual.

All examination documents (rubrics and written comments) must be completed regardless of the outcome of the written or oral examination.

A copy of the completed forms (both rubrics and written comments) must be sent to the Associate Dean for Graduate Programs, at the conclusion of both portions of the preliminary examination for Ph.D. Candidacy.

Student Name:

Form CoT GEC 12

Written Preliminary Examination Rubric – Completed by: _____ Date: _____

(To be completed by each committee member. Please check boxes for all evaluation criteria that you feel are appropriate within each attribute category)

Attribute	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Overall quality of responses	<input type="checkbox"/> Responses are flawed <input type="checkbox"/> Lacks careful, critical thinking skills <input type="checkbox"/> Does not reflect understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are weak, inconsistent or unconvincing. <input type="checkbox"/> Demonstrates little understanding of theoretical concepts <input type="checkbox"/> Displays limited creativity and insight	<input type="checkbox"/> Responses are adequate <input type="checkbox"/> Demonstrates average critical thinking skills <input type="checkbox"/> Exhibits understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are coherent <input type="checkbox"/> Demonstrates average understanding of theoretical concepts <input type="checkbox"/> Displays some creativity and insight	<input type="checkbox"/> Responses are exceptional <input type="checkbox"/> Exhibits mature, critical thinking skills <input type="checkbox"/> Exhibits mastery of subject matter and pertinent literature. <input type="checkbox"/> Arguments are exceptional <input type="checkbox"/> Demonstrates exceptional understanding of theoretical concepts <input type="checkbox"/> Displays superior creativity and insight
Overall breadth of knowledge	<input type="checkbox"/> Majority of responses unacceptable <input type="checkbox"/> Responses reveal critical weaknesses in depth of knowledge in subject matter <input type="checkbox"/> Responses reflect limited critical thinking skills <input type="checkbox"/> Responses are narrow in scope	<input type="checkbox"/> Majority of responses acceptable <input type="checkbox"/> Responses reveal some depth of knowledge in subject matter <input type="checkbox"/> Responses reflect above average critical thinking skills <input type="checkbox"/> Responses reveal the ability to draw from knowledge in several disciplines	<input type="checkbox"/> All responses acceptable <input type="checkbox"/> Responses reveal exceptional depth of knowledge in subject matter <input type="checkbox"/> Responses reflect well developed critical thinking skills <input type="checkbox"/> Responses reveal the ability to interconnect and extend knowledge from multiple disciplines
Ethical Considerations	<input type="checkbox"/> Demonstrates unacceptable originality <input type="checkbox"/> Documentation is inadequate	<input type="checkbox"/> Demonstrates acceptable originality <input type="checkbox"/> Documentation is adequate	<input type="checkbox"/> Demonstrates exceptional originality <input type="checkbox"/> Documentation is excellent
Quality of writing	<input type="checkbox"/> Writing is weak <input type="checkbox"/> Numerous grammatical and spelling errors apparent <input type="checkbox"/> Organization is poor	<input type="checkbox"/> Writing is adequate <input type="checkbox"/> Some grammatical and spelling errors apparent <input type="checkbox"/> Organization is logical	<input type="checkbox"/> Writing is publication quality <input type="checkbox"/> No grammatical or spelling errors apparent <input type="checkbox"/> Organization is excellent
Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Student Name:

Form CoT GEC 12

Written Preliminary Examination Rubric – Completed by: _____ Date: _____

(To be completed by each committee member. Please check boxes for all evaluation criteria that you feel are appropriate within each attribute category)

Attribute	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Overall quality of responses	<input type="checkbox"/> Responses are flawed <input type="checkbox"/> Lacks careful, critical thinking skills <input type="checkbox"/> Does not reflect understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are weak, inconsistent or unconvincing. <input type="checkbox"/> Demonstrates little understanding of theoretical concepts <input type="checkbox"/> Displays limited creativity and insight	<input type="checkbox"/> Responses are adequate <input type="checkbox"/> Demonstrates average critical thinking skills <input type="checkbox"/> Exhibits understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are coherent <input type="checkbox"/> Demonstrates average understanding of theoretical concepts <input type="checkbox"/> Displays some creativity and insight	<input type="checkbox"/> Responses are exceptional <input type="checkbox"/> Exhibits mature, critical thinking skills <input type="checkbox"/> Exhibits mastery of subject matter and pertinent literature. <input type="checkbox"/> Arguments are exceptional <input type="checkbox"/> Demonstrates exceptional understanding of theoretical concepts <input type="checkbox"/> Displays superior creativity and insight
Overall breadth of knowledge	<input type="checkbox"/> Majority of responses unacceptable <input type="checkbox"/> Responses reveal critical weaknesses in depth of knowledge in subject matter <input type="checkbox"/> Responses reflect limited critical thinking skills <input type="checkbox"/> Responses are narrow in scope	<input type="checkbox"/> Majority of responses acceptable <input type="checkbox"/> Responses reveal some depth of knowledge in subject matter <input type="checkbox"/> Responses reflect above average critical thinking skills <input type="checkbox"/> Responses reveal the ability to draw from knowledge in several disciplines	<input type="checkbox"/> All responses acceptable <input type="checkbox"/> Responses reveal exceptional depth of knowledge in subject matter <input type="checkbox"/> Responses reflect well developed critical thinking skills <input type="checkbox"/> Responses reveal the ability to interconnect and extend knowledge from multiple disciplines
Ethical Considerations	<input type="checkbox"/> Demonstrates unacceptable originality <input type="checkbox"/> Documentation is inadequate	<input type="checkbox"/> Demonstrates acceptable originality <input type="checkbox"/> Documentation is adequate	<input type="checkbox"/> Demonstrates exceptional originality <input type="checkbox"/> Documentation is excellent
Quality of writing	<input type="checkbox"/> Writing is weak <input type="checkbox"/> Numerous grammatical and spelling errors apparent <input type="checkbox"/> Organization is poor	<input type="checkbox"/> Writing is adequate <input type="checkbox"/> Some grammatical and spelling errors apparent <input type="checkbox"/> Organization is logical	<input type="checkbox"/> Writing is publication quality <input type="checkbox"/> No grammatical or spelling errors apparent <input type="checkbox"/> Organization is excellent
Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Student Name:

Form CoT GEC 12

Written Preliminary Examination Rubric – Completed by: _____ Date: _____

(To be completed by each committee member. Please check boxes for all evaluation criteria that you feel are appropriate within each attribute category)

Attribute	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Overall quality of responses	<input type="checkbox"/> Responses are flawed <input type="checkbox"/> Lacks careful, critical thinking skills <input type="checkbox"/> Does not reflect understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are weak, inconsistent or unconvincing. <input type="checkbox"/> Demonstrates little understanding of theoretical concepts <input type="checkbox"/> Displays limited creativity and insight	<input type="checkbox"/> Responses are adequate <input type="checkbox"/> Demonstrates average critical thinking skills <input type="checkbox"/> Exhibits understanding of subject matter and pertinent literature <input type="checkbox"/> Arguments are coherent <input type="checkbox"/> Demonstrates average understanding of theoretical concepts <input type="checkbox"/> Displays some creativity and insight	<input type="checkbox"/> Responses are exceptional <input type="checkbox"/> Exhibits mature, critical thinking skills <input type="checkbox"/> Exhibits mastery of subject matter and pertinent literature. <input type="checkbox"/> Arguments are exceptional <input type="checkbox"/> Demonstrates exceptional understanding of theoretical concepts <input type="checkbox"/> Displays superior creativity and insight
Overall breadth of knowledge	<input type="checkbox"/> Majority of responses unacceptable <input type="checkbox"/> Responses reveal critical weaknesses in depth of knowledge in subject matter <input type="checkbox"/> Responses reflect limited critical thinking skills <input type="checkbox"/> Responses are narrow in scope	<input type="checkbox"/> Majority of responses acceptable <input type="checkbox"/> Responses reveal some depth of knowledge in subject matter <input type="checkbox"/> Responses reflect above average critical thinking skills <input type="checkbox"/> Responses reveal the ability to draw from knowledge in several disciplines	<input type="checkbox"/> All responses acceptable <input type="checkbox"/> Responses reveal exceptional depth of knowledge in subject matter <input type="checkbox"/> Responses reflect well developed critical thinking skills <input type="checkbox"/> Responses reveal the ability to interconnect and extend knowledge from multiple disciplines
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Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Student Name:

Individual Committee Member comments for student concerning performance on written examination:

Committee Member Signature _____ Date: _____

Student Name:

Form CoT GEC 12

Oral Preliminary Examination Rubric – Completed by: _____ Date: _____

(To be completed by each committee member. Please check boxes for all evaluation criteria that you feel are appropriate within each attribute category)

Attribute	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Overall quality of responses	<input type="checkbox"/> Responses are incomplete <input type="checkbox"/> Arguments are poorly presented <input type="checkbox"/> Respondent exhibits lack of knowledge in subject area and pertinent literature <input type="checkbox"/> Responses do not meet level expected of a Ph.D. candidate	<input type="checkbox"/> Responses are complete <input type="checkbox"/> Arguments are well organized <input type="checkbox"/> Respondent exhibits adequate knowledge in subject area and pertinent literature <input type="checkbox"/> Responses meet level expected of a Ph.D. candidate	<input type="checkbox"/> Responses are eloquent <input type="checkbox"/> Arguments are skillfully presented <input type="checkbox"/> Respondent exhibits superior knowledge in subject area and pertinent literature <input type="checkbox"/> Responses exceed level expected of a Ph.D. candidate
Overall breadth of knowledge	<input type="checkbox"/> Responses unacceptable <input type="checkbox"/> Responses reveal critical weaknesses in depth of knowledge in subject matter <input type="checkbox"/> Responses reveal poor critical thinking skills <input type="checkbox"/> Responses are narrow in scope	<input type="checkbox"/> Responses acceptable <input type="checkbox"/> Responses reveal some depth of knowledge in subject matter <input type="checkbox"/> Responses reveal above average critical thinking skills <input type="checkbox"/> Responses reveal the ability to draw from knowledge in several disciplines	<input type="checkbox"/> Responses superior <input type="checkbox"/> Responses reveal exceptional depth of subject knowledge <input type="checkbox"/> Responses reveal well developed critical thinking skills <input type="checkbox"/> Responses reveal the ability to interconnect and extend knowledge from multiple disciplines
Quality of Communication Skills	<input type="checkbox"/> Responses are incomplete <input type="checkbox"/> Arguments are poorly presented <input type="checkbox"/> Respondent exhibits excessive lack of confidence in verbal communication skills	<input type="checkbox"/> Responses are complete <input type="checkbox"/> Arguments are well organized <input type="checkbox"/> Respondent exhibits confidence in verbal communication skills	<input type="checkbox"/> Responses are eloquent <input type="checkbox"/> Arguments are skillfully presented. <input type="checkbox"/> Respondent exhibits superior verbal communication skills
Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Oral Preliminary Examination Rubric – Completed by: _____ Date: _____

(To be completed by each committee member. Please check boxes for all evaluation criteria that you feel are appropriate within each attribute category)

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Overall breadth of knowledge	<input type="checkbox"/> Responses unacceptable <input type="checkbox"/> Responses reveal critical weaknesses in depth of knowledge in subject matter <input type="checkbox"/> Responses reveal poor critical thinking skills <input type="checkbox"/> Responses are narrow in scope	<input type="checkbox"/> Responses acceptable <input type="checkbox"/> Responses reveal some depth of knowledge in subject matter <input type="checkbox"/> Responses reveal above average critical thinking skills <input type="checkbox"/> Responses reveal the ability to draw from knowledge in several disciplines	<input type="checkbox"/> Responses superior <input type="checkbox"/> Responses reveal exceptional depth of subject knowledge <input type="checkbox"/> Responses reveal well developed critical thinking skills <input type="checkbox"/> Responses reveal the ability to interconnect and extend knowledge from multiple disciplines
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Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Student Name:

Form CoT GEC 12

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Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Exceeds Expectations
Comments:			

Student Name:

Form CoT GEC 12

Summary comments from ALL committee members for student concerning performance on oral examination:

Chair of Examining Committee Signature _____ Date: _____