

Student Name:

Form Polytechnic GEC 14

Rubric for Evaluating Graduate Research Assistants

(This form and rubric should be completed by the faculty member overseeing the research assistant.)

Student _____ Supervisor _____

Project Title _____

Semester _____

Describe research assistant's responsibilities within the project.

A copy of the completed forms (both rubrics and written comments) must be sent to your department head and the Associate Dean for Graduate Programs and Research within 1 week of the completion of the evaluation.

Student Name:

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Graduate Outcome Teaching Rubric – Completed by: _____

Date: _____

Criteria	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations
Task Accomplishment	<input type="checkbox"/> Did not accomplish all assigned tasks.	<input type="checkbox"/> Accomplished most assigned tasks.	<input type="checkbox"/> Accomplished all assigned tasks.
Meeting Attendance	<input type="checkbox"/> Did not attend meetings as required or was late.	<input type="checkbox"/> Was on time and attended most meetings.	<input type="checkbox"/> Was on time and attended all meetings.
Flexibility	<input type="checkbox"/> Assistant was inflexible and unable to accommodate necessary tasks.	<input type="checkbox"/> Assistant was generally flexible and attempted to accommodate what was needed of her/him	<input type="checkbox"/> Assistant made every effort to meet what was needed for the project.
Ingenuity	<input type="checkbox"/> Assistant demonstrated no creativity, ingenuity or problem solving ability.	<input type="checkbox"/> Assistant demonstrated some creativity, ingenuity or problem solving ability.	<input type="checkbox"/> Assistant demonstrated outstanding creativity, ingenuity or problem solving ability.
Time Management	<input type="checkbox"/> Assistant demonstrated no time management skills.	<input type="checkbox"/> Assistant demonstrated satisfactory time management skills.	<input type="checkbox"/> Assistant demonstrated outstanding time management skills.
Communication	<input type="checkbox"/> Assistant communicated poorly (verbal, email, etc).	<input type="checkbox"/> Assistant communicated satisfactorily (verbal, email, etc.).	<input type="checkbox"/> Assistant demonstrated outstanding communication (verbal, email, etc.).
Ethics	<input type="checkbox"/> Assistant demonstrated no integrity in her/his work.	<input type="checkbox"/> Assistant demonstrated satisfactory integrity in her/his work.	<input type="checkbox"/> Assistant demonstrated outstanding integrity in her/his work.
Overall Assessment	<input type="checkbox"/> Does not meet expectations	<input type="checkbox"/> Meets expectations	<input type="checkbox"/> Exceeds expectations

Completed by: _____ Date: _____

Student Name:

Written comments from Supervisor concerning performance:

Supervisor Signature _____ Date: _____