# **Junior Registration Meeting** Spring & Summer 2018



# **CIT STAFF**

### **Academic Advisors:**

### Cassandra Pendleton (Students Last Names beginning A-C)

Shavonne Holton (Students Last Names beginning D-M)

&

Angie Murphy (Students Last Names beginning N-Z)



# **REVIEW BEFORE YOUR REGISTRATION MEETING**

CIT Registration website: <u>https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration</u>

which include Scheduling Handouts:

- Registration Meeting Presentations
- Pre-Requisite List (includes semesters offered)
- 50000 Level Course Offerings for Undergraduates
- Form 23A (Advisor Schedule Recommendation)
- Form 23 (Schedule Revision Request)
- Fall 2017 CIT Plan of Study Comparison Chart
- Independent Study Form
- Independent Study Steps
- Critical Path Documents
- Globalization Experience Requirement Verification
- Professional Information Technology Experience Requirement Verification



# **CONTACT INFORMATION**

Angie Murphy - Office: Knoy 207 email: <u>armurphy@purdue.edu</u> phone: 765-496-6003

Shavonne Holton - Office: Knoy 209 email: <u>shavonne@purdue.edu</u> phone: 765-494-6484

Cassandra Pendleton - Office: Knoy 221 email: <u>rice11@purdue.edu</u> phone: 765-496-8649

### Advisor Walk In Office Hours Website:

https://polytechnic.purdue.edu/degrees/computer-and-informationtechnology/advising

### You do not need to email to ask to come in during these hours.

To schedule an appointment with your advisor use Boiler Connect (https://www.purdue.edu/boilerconnect/)



# **MEETING OBJECTIVES**

### PLAN OF STUDY REVIEW

- NOTE ANY CORRECTIONS IN THE NOTES OF THE FORM 23A
- NOTE ANY PENDING TRANSFER CREDIT, DUAL DEGREE CREDIT, OR MISSING AP CREDIT

**DECIDE ON A MAJOR OR CONCENTRATION** IF YOU DESIRE TO CHANGE AND MAKE A NOTE OF IT ON YOUR FORM 23A:

i.e. "Change my plan of study to (CNIT, CSEC, NENT, or SAaD)", "Add a minor to my plan of study".

COURSE REQUESTS FOR SPRING/SUMMER 2018 LIST ON FORM 23A (MUST MEET PRE-REQUISITES)



### **MEETING OBJECTIVES CONTINUED**

### WHEN LISTING COURSES YOU PLAN TO TAKE:

- FOR REQUIREMENTS WITH MANY COURSE OPTIONS IT IS OK TO WRITE THE REQUIREMENT AND CHOOSE THE SPECIFIC COURSE LATER (I.E. COM SELECTIVE, SCIENCE LAB)
- ADVISORS VERIFY COURSES THAT ARE NEEDED ON YOUR PLAN OF STUDY AND ENTER OVERRIDES NEEDED

### **REMINDER: CHECK DROP/ADD CALENDAR**

HTTP://WWW.PURDUE.EDU/REGISTRAR/CALENDARS/INDEX.HTML



# ABOUT <u>myPurdue</u> REGISTRATION

- You will be registering for your classes through <u>myPurdue</u>. The Spring 2018 schedule is available on myPurdue.
- <u>Summer 2018 schedule will be available in January</u> 2018.
- <u>myPurdue</u> gives you, the students, the responsibility of scheduling your own individual classes for the upcoming semesters.
- This will require preparation from you before your scheduling time becomes available. This will make the process easier for you!



# **BEFORE YOU REGISTER**

VERIFY THERE ARE NO HOLDS ON YOUR RECORD (you can view in myPurdue on the Academic or Financial Tab)

Complete all University-wide Programs and information updates required by Purdue...

Each year you will be asked to verify your payment information and confirm your emergency contact information.

Some holds signify the student is restricted from enrolling in classes and/or obtaining academic transcripts at Purdue University. Some common holds are:

**Respect Boundaries Program** 

- DD No direct deposit authorization on file (does not impact registration)
- **RF Financial Aid Refund Hold**
- **RO Bursar Recurring Payments** M1 Initial Student Medical Insurance
- FR Financial Responsibility
- **EC Emergency Contact**



### Your Registration Window Dates & Times are available to you now

### To view your time ticket through *myPurdue*

- o Log into your *myPurdue* account You will see "Registration Status"
- Click on this and you will have dates and times listed of your time block in which you are to log in and register for your classes. Check now and verify you have not holds that prevent you from registering during your time ticket.
- This is an example:

| You may register during the following times       |                                  |                 |  |  |  |  |
|---|----------------------------------|-----------------|--|--|--|--|
| From  | <b>Begin Time</b>                | То              | End Time                               |  |  |  |
| Nov 23, 2015                                      | 11:00 am                         | Nov 23, 2015    | 11:59 pm                               |  |  |  |
| Nov 24, 2015                                      | 12:00 am                         | Nov 25, 2015    | 11:59 pm                               |  |  |  |
| Nov 30, 2015                                      | 12:00 am                         | Dec 01, 2015    | 11:59 pm                               |  |  |  |
| Dec 02, 2015                                      | 09:00 am                         | Dec 02, 2015    | 11:59 pm                               |  |  |  |
| Dec 03, 2015                                      | 12:00 am                         | Mar 11, 2016    | 11:59 pm                               |  |  |  |
| <ul><li>✓ Your Acad</li><li>✓ Your Stud</li></ul> | lemic Standing<br>Ient Status pe | rmits registrat | Good Standing which permits registrati |  |  |  |

 If you miss your time ticket, you must wait until open registration (November 30th) to register for your classes.



### **SPRING/SUMMER 2018 REGISTRATION PIN**

Your PIN # - VERY VERY IMPORTANT!!!!

Located on the bottom of your Plan of Study copy you will receive at the meeting.

# PLEASE put this number into your phone and in your Mortar Board! <sup>(2)</sup>

**DO NOT LOSE THIS** or you will not be able to register.

\*\*You will receive a new PIN number in the Spring for Fall 2018 registration.\*\*



### TIPS FOR SCHEDULING ASSISTANT & MYPURDUE

 Be aware of linked courses, some lectures require that you register for a required linked section (lab, recitation, or PSO) that goes with it!

•**Tip:** Use Scheduling Assistant to quickly create a workable schedule. Scheduling Assistant will now transfer your courses directly to myPurdue. Always go into myPurdue and verify that all courses transferred in correctly by checking your week-at-a-glance schedule.

olf registering through myPurdue add/drop worksheet, you will need the CRN's for all parts of the class (lecture, recitation, lab, PSO).



### SCHEDULE REVISION REQUEST (FORM 23)

# Available now & at the CIT Advising Offices on the bulletin board and CIT Registration Website

- These are necessary for some course overrides.
   e.g. Instructor Permission, Time Conflict Override
- Fill these out and complete with <u>ALL</u> necessary information, including CRN's and any signatures that are needed from instructors. Form 23's need to be completed with the appropriate signatures and given to your advisor before you register.
- This is VERY important so we can put in any overrides.



# **SPRING REGISTRATION TIME TICKETS!**

### https://www.purdue.edu/registrar/currentStudents/students/registrationFaq.html

| Group   | Spring 2018 Dates  |  |  |  |  |
|---|--|--|--|--|--|
| Priority Groups   | Monday, October 23, 2017 - Saturday, October 28, 2017  |  |  |  |  |
| Graduate and Professional   | Monday, October 23, 2017 - Monday, January 15. 2018  |  |  |  |  |
| Seniors   | Monday, October 30, 2017 - Saturday, November 4, 2017  |  |  |  |  |
| Juniors   | Monday, November 6, 2017 - Saturday, November 11, 2017   |  |  |  |  |
| Sophomores  | Monday, November 13, 2017 - Saturday, November 18, 2017  |  |  |  |  |
| Current Freshmen  | Monday, November 20, 2017 - Wednesday, November 22, 2017<br>Monday, November 27. 2017 – Wednesday, November 29, 2017 |  |  |  |  |
| Open for all current degree students, non-<br>degree, transfer students, and new spring<br>admits | Thursday, November 30, 2017 - Monday, January 15, 2018   |  |  |  |  |



# **CNIT 50000 LEVEL COURSES**

Some CNIT 50000+ courses are available to undergraduate students who meet specific criteria such as:

- Senior Classification
- Minimum 3.0 GPA
- Instructor Permission

You will need to confirm pre-requisites for any 50000 courses prior to registration.



### **CNIT 50000 LEVEL COURSES**

Spring 2018 CNIT 50000 Level Courses-Pre-requisites for Undergraduate Students

More Information: https://polytechnic.purdue.edu/degrees/ms-computer-and-information-technology/graduate-courses

| Course         | CRN   | Instructor    | Title                          | CR | Approvals Needed/Pre-requisites  |
|----------------|-------|---------------|--------------------------------|----|--|
| CNIT 51200     | 67054 | Dietz, J E    | Manag Rsrc & Appl Secur        |    | CIT Senior   |
| CNIT 55000     | 59972 | Bentley, L D  | Org Impact Info Tech           | :  | CIT Senior; GPA 3.0 & Instructor Permission on Form 23 returned to Advisor   |
| CNIT 55500     | 65816 | Yang, B       | Adv Network Security           | :  | Instructor Permission on Form 23 returned to Advisor   |
| CNIT 55700     | 18461 | Rogers, M K   | Adv Tpcs Cyb Forensics         |    | CIT Senior: CNIT 55600 C- or better & Instructor Permission on Form 23 returned to Advisor   |
| CNIT 55700     | 18462 | Rogers, M K   | Adv Tpcs Cyb Forensics-Lab     |    |  |
| CNIT 55800     | 57863 | Kane, M D     | Biocomputing Systems           |    | SCIT Senior: CNIT 45800 preferred but not required.  |
| CNIT 55900     | 53766 | Springer, J A | Data Warehousing               | :  | Instructor Permission on Form 23 returned to Advisor   |
| CNIT 56000     | 16624 | Hacker, T J   | Advanced HPC Systems           |    | CIT Junior or Senior, experience with Systems Administration and Instructor Permission on Form 23 returned to<br>Advisor                           |
| CNIT 58100-APM | 21008 | Dittman, K C  | Advanced IT Project Mgmt       |    | Undergrads who have taken 480 with a grade of B or higher Grad Students who have taken either 480 or 552 or<br>previous PM experience using PMBOK. |
| CNIT 58100-CFM | 18434 | Thompson, M A | Cyberforensics of Malware      |    | Instructor Permission on Form 23 returned to Advisor   |
| CNIT 58100-ITD | 19835 | Mariga, J     | Diversity in Information Tech  |    | Must have completed at least 3 credits at the 500-600 level.   |
|                |       |               |                                |    | Original research in cybersecurity/info assurance required.  |
| CNIT 58100-PNS | 16206 | Springer, J A | Prob In Natl Info Security     | :  | Instructor Permission (Professor Springer) and signed Form 23 returned to Advisor  |
| CNIT 58100-PNS | 16207 | Springer, J A | Prob In Natl Info Security-Lab |    |  |
| CNIT 58100-SDR | 17150 | Min, B        | Sftwre Des & Develop Robotics  |    | CIT Junior or Senior with GPA 3.0 or higher & Instructor Permission on Form 23 returned to Advisor   |
| CNIT 58100-CRD | 22141 | Magana, A     | Cyberlearning Res And Devel    |    | Instructor Permission on Form 23 returned to Advisor   |
| CNIT 58100-009 | 22142 | Dietz, J E    | Homeland Security Seminar      |    | Instructor Permission on Form 23 returned to Advisor   |



# **INDEPENDENT STUDY**

- An independent study is a course where you work with a faculty member who is willing to advise you on a topic in your interest area.
- Sample forms are available at CIT Advising offices.
- There is a 6 credit limit for independent study (usually 2 semesters at 3 credit hours each).
- You need to complete two required forms for approval.

   CIT Undergraduate Independent Study Authorization Form
   Form 23V
- Independent Study Form can be found at: <u>https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration</u>



# **PRE-REQUISITE LIST**

- Please note that there have been changes to the Pre-Requisite sheet.
- Make sure to look at the "Offering" column to see if the course is offered in the Spring or Summer
  - Example: CNIT 45500 will be offered only for Fall.
- Pre-Requisite List can be found at:
   <u>https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration</u>



### **TRANSFER CREDIT**

#### PURDUE UNIVERSITY

Department of Computer and Information Technology (CIT) TRANSFER CREDIT APPROVAL FORM

If you would like to take a course at another College or University that will transfer to the CIT plan of study, you must submit a Transfer Credit Approval Form at least one month prior to enrolling in the course.

Complete the following steps prior to leaving campus:

- 1. Complete this form and receive advisor approval.
- 2. Apply to College as a guest or transient student. (This may require a letter from your advisor.)
- 3. Register for courses

From the Purdue Transfer Credit Course Equivalency Guide: https://selfservice.mypurdue.purdue.edu/prod/bzwtxcrd.p\_select\_info, create a report and submit to your advisor

Sample:

| Transfer School               | Transfer Subject | Transfer Course | Transfer Title   | Transfer Credits | Purdue Subject | Paintise Course | Pundue Title        | Pundus Credit |
|-------------------------------|------------------|-----------------|------------------|------------------|----------------|-----------------|---------------------|---------------|
| wy Tech Community College-IN  | MATH             | 201 t           | Brief Calculus I | 3                | MA             | 16010           | Applied Galculus I  | 3             |
| Ivy Tech Community College-IN | MATH             | 202 t           | Brief Calculus I | 3                | MA             | 10020           | Applied Galculus II | 3             |

Degree Requirement Request to fullfil: MA 16010 and MA 16020 requirements.

Many approved courses from Regional Campuses and other institutions can be found on the Office of the Provost Core Curriculum courses list.

Go to: <u>http://www.purdue.edu/provost/initiatives/curriculum/course.html</u> and click on the link at the end of the following sentence: An Excel spreadsheet of all approved courses (courses taken at Purdue campuses and other Indiana institutions as well as transfer courses) may also be found <u>here</u>.

The TransferIN net website is very helpful in finding courses to transfer in from Indiana Universities: <u>http://www.transferin.net/</u>index.aspx

Course requests for transfer credit for CNIT courses require submission of the course description, syllabus, and sample projects.

Review the rules for transferring credit to Purdue available at: <u>http://www.admissions.purdue.edu/transfercredit/index.php</u> "Transfer Credit Guidelines" If you would like to take a course at another College or University that will transfer to the CIT plan of study, you must submit a Transfer Credit Request for approval at least **one month prior** to enrolling in the course. From the transfer credit database:

https://selfservice.mypurdue.purdue.edu/prod/bzwtxcrd.p\_select\_info

 After completing the course, you must have the official transcript sent to Purdue Admissions by <u>admissions@purdue.edu</u> or by mail to:

Purdue University Credit Evaluation Schleman Hall of Student Services 475 Stadium Mall Drive West Lafayette, IN 47907



# **OTHER COURSE SUBSTITUTIONS/ UPDATES**

# FOR STUDENTS ON THE CIT GENERAL PLAN OF STUDY BEGINNING FALL 2013 OR LATER

 CNIT 38000 is longer required: Replace with any CNIT Information Systems Selective

### SAD COGNATE SELECTIVES: SPRING 2018

- Spring/Summer 2018 Candidates may replace remaining SAD Cognate selective/SAAD Selective with: Information Systems Selective (30000 level or above CNIT or CGT course).
- If you are not a candidate, wait until a future semester to offered SAD Cognate selective/SAAD Selective.



# ECET 37400/CNIT 34200 COURSE SUBSTITUTIONS

### **ECET 37400 SUBSTITUTIONS**

| Previously Enrolled In | Cr Hrs | Need to Complete   | Cr Hrs |
|------------------------|--------|--|--------|
| CNIT 34200             | 3      | <i>SUBSTITUTE ECET 374 with</i><br>30000+ Level CNIT Course, IT 34500, <b>or</b> IT 54500        | 3      |
| CNIT 34500             | 3      | <i>SUBSTITUTE ECET 374 with</i><br>30000+ Level CNIT Course, IT 34500, <b>or</b> IT 54500        | 3      |
| CNIT 34600             | 3      | <i>SUBSTITUTE ECET 374 with</i><br>30000+ Level CNIT Course, IT 34500, <b>or</b> IT 54500        | 3      |
| None of the Above      | 0      | NO SUBSTITUTION NEEDED<br>CNIT 34200, 34500, & 34600 have been changed to 4<br>credit hours each | 0      |

### **CNIT 34200 SUBSTITUTIONS**

| Current Requirement | Cr Hrs | Spring 2018 Need to Complete   | Cr Hrs |
|---------------------|--------|--|--------|
| CNIT 34200*         | 4      | <i>SUBSTITUTE with</i><br>CNIT 34220 (first 8-weeks) <u>AND</u><br>CNIT 34210 (second 8-weeks) | 2 + 2  |



# MINORS

### LISTED AT <u>http://catalog.purdue.edu/content.php?catoid=8&Navoid=9357</u>

- If you are completing a Minor it is **your responsibility** to take the correct courses to complete it. Write this minor on your Form 23A.
- You are allowed to use your minor **towards** the Interdisciplinary Selectives. Effective Fall 2015, Computing Minors are not allowed for Interdisciplinary Selectives: Computer Science, Computer Graphics, Electrical and Computing Engineering
  - You must complete the required number of Interdisciplinary Selectives credits as listed on your plan of study.
- Monitor your GPA for the courses you are taking to complete your minor.
   Many minors, if not all, require a minimum GPA for to fulfill their minor.
- Please check <u>myPurdue</u> and see if your Minor is listed on your transcript.
- If a minor is listed that you are no longer pursuing, note on your form 23A.



# **MINORS CONTINUED**

### **EXCESS INTERDISCIPLINARY CREDIT**

Students who still have interdisciplinary credit space available after completing a minor should be given flexibility to use any remaining interdisciplinary credits on courses with equivalent academic rigor to courses from a minor. These credits are not to be used a free elective.

Courses that may be used to fulfill extra interdisciplinary credit requirements include:

- Honors (HON) courses
- Courses related to their completed minor
- Courses complementary to their completed minor
- Courses that are part of another minor



#### SPRING SEMESTER 2018

### CNIT 425 - Software Development for Mobile Devices II

Instructor: Dr. Byung-Cheol Min (minb@purdue.edu), Knoy 235

#### Course description

This is an advanced software development course that teaches students the skills necessary to develop applications for **Android** based mobile devices. This course is designed to explore **advanced features** found on the latest mobile computing devices by those who already have experience in java and android programming. Topics will include advanced graphic user interface, multimedia, database, networking, localization and sensing. Combining theory and practice, this course gives students hands-on experience with the latest technologies, tools and techniques. Students are expected to work on a project that develops a mobile software solution for business and entertainment.

#### Topics to be covered

- · Android Overview
- Advanced User Interface
- Multimedia (Graphics, Videos, Camera)
- TTS (Speech to Text/Text to Speech)
- Database
- Networking
- Sensors and Sensing
- Localization (Google Maps)
- Gestures



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| And Discovery on Children | 22        |     |     | ×., | STAFT   |
|                           |           |     |     |     | -       |
|                           |           |     |     | -   | -       |

#### Pre-requisites

For this class, the official prerequisite is CNIT 355 Software Development for Mobile Computers. Please see Dr. Min if your preparation differs.







### CNIT 58100 – ITD: DIVERSITY IN INFORMATION TECHNOLOGY

SPRING 2018

PROFESSOR JULIE MARIGA, JRMARIGA@PURDUE.EDU, KNOY 263

PLEASE FEEL FREE TO SEE ME OR EMAIL ME ANY QUESTIONS

OPEN TO UNDERGRADUATE STUDENTS THAT HAVE TAKEN A GRADUATE LEVEL COURSE AND GRADUATE STUDENTS

An exploration of the lack of diversity within the information technology (IT) industry. The course will focus on the lack of diversity in technology companies and multinational corporations. It will provide students with a comprehensive overview of current diversity issues facing companies. Students will research solutions that can help increase diversity within companies. Students will study and research categories which fall within IT diversity; race, ethnicity, national origin, sex, sexual orientation, gender identity, religion, age, disability, veteran's status, multicultural workforce, work environment/climate, company ethics and communication across cultures.



### PROTECT INNOCENCE COMBAT EVIL

BASIC CYBER FORENSICS VISITING ASSISTANT PROFESSOR MARCUS THOMPSON

**JANUARY 8** 

Purdue University CNIT 420 Windows | Linux | macOS MALWARE CAN RUN BUT IT CAN'T HIDE

MALWARE FORENSICS WITH VISITING ASSISTANT PROFESSOR MARCUS THOMPSON

**JANUARY 8** 

Purdue University CNIT 581 Static Analysis | Dynamic Analysis | Memory Analysis | IDA Pro | Wireshark | Volatility



### **NEW COURSE**

CNIT 48101/TLI 43640 Lean Six Sigma Instructor Dr. Chad Laux Prereq: IT 34200 OR STAT 30100 or 22500

A study of the Lean Six Sigma quality and process improvement methodology, using the define, measure, analyze, improve, and control (DMAIC) process. The course addresses advanced topics in statistical quality; introduces quality management concepts as they pertain to the Lean Six Sigma methodology; and provides preparation for the Green Belt Certification exam.

Lecture with Lab



# **ACCOUNTING SELECTIVE**

### MGMT 20000 & MGMT 20010

 Management 20010 (Business Accounting) will be offered in the Spring. This course is for non-Management majors and minors.

•Students pursuing a Management Minor **MUST** take Management 20000 Introductory Accounting.



## **CNIT WAITLIST**

Most CNIT courses are not available in the myPurdue waitlist system so you may send your requests to: <u>cnitwaitlist@purdue.edu</u>.

#### Sample Email Request

To: <u>cnitwaitlist@purdue.edu</u>

From: Joanne Purdue Subject: Spring 2018 Registration

Please add me to the CNIT course waitlist for the following courses.

Joanne Purdue PUID: 99999-99999

CNIT 39200 CNIT 24000

Sincerely,

The department will determine if there are resources to accommodate requests. Space will then be opened during or soon after open registration, November 30.

You may view the How to Waitlist system: <u>https://www.purdue.edu/registrar/currentStudents/students/waitlist.html</u>



### **OVERRIDES**

### **SEE SELECTIVES & OVERRIDE HELP SHEET**

Some courses require overrides before you are able to register for the course. **Types of Overrides** 

- <u>Pre-Req</u> Overrides
  - CNIT 25501
    - If you earned credit for CNIT 15501 (CS 17700, CS 18000, etc.), you will need a Pre-Requisite Override
- Field of Study (Major) Override
  - Some courses will require an override for students not in their major to take their courses. These colleges include:
    - MGMT (some courses)
    - OLS/TLI
    - COM (some courses)
    - CGT
    - You will need to seek permission from the offering Department
- <u>Credit Hour</u> Override
  - If you are planning to take more than 18 credit hours for the semester, we will need to put in an override to allow you to do so.
  - Please indicate this on the Form 23A



# **OVERRIDES CONTINUED**

Other overrides include:

- Instructor Permission A signature from the Instructor is necessary for some courses
  - Fill out a Form 23 with the course and CRN along with the Instructor's signature and turn into your advisor before your registration.
- <u>Time Conflict</u> Override
  - If there is a time overlap of courses, it may be possible to get an override with the permission and signature of the Instructor whose course is overlapping. Form 23 must be signed and turned into your advisor.



# **OVERRIDE REQUESTS**

### PLEASE REMEMBER...

- If you write down a course on the Form 23 and you have not met all the Pre-Requisites, you will not be able to enroll.
- It is your responsibility to request overrides from the professor. This can be done by completing a Form 23 or by emailing the professor requesting the override. Copy your advisor on this correspondence.
- All override requests must be submitted to your advisor at least <u>48 hours prior</u> to your registration. This is important because you will not be able to register for the classes you want unless we have put in the override request.



### **SUMMER 2018 COURSE OFFERINGS**

### **CURRENT CNIT OFFERINGS:**

CNIT 17600 – Information Technology Architectures (online) CNIT 18000 – Intro to Technology Architectures CNIT 24200 – System Administration

Other CNIT summer offerings will be available on myPurdue January 2018.

### **PURDUE SUMMER OFFERINGS:**

http://www.purdue.edu/thinksummer/ - Courses

### **PURDUE ONLINE OFFERINGS:**

Courses available on Distance Learning website <a href="https://www.distance.purdue.edu/courses/Purdue.asp">https://www.distance.purdue.edu/courses/Purdue.asp</a>



# \*REMINDER\* -SUMMER REGISTRATION TIME TICKETS

### https://www.purdue.edu/registrar/currentStudents/students/registrationFaq.html

| Group  | Summer 2018 Dates   |
|--|---|
| Priority Groups  | Monday, January 29, 2018 - Saturday, February 3, 2018   |
| Graduate and<br>Professional   | Monday, January 29, 2018, with different shutdown days depending on course/section meeting dates (module in which the course meets) |
| Seniors  | Monday, February 5, 2018 - Saturday, February 10, 2018  |
| Juniors  | Monday, February 12, 2018 - Saturday, February 17, 2018   |
| Sophomores   | Monday, February 19, 2018 - Saturday, February 24, 2018   |
| Current Freshmen   | Monday, February 26, 2018 - Saturday, March 3, 2018   |
| All current degree<br>students, non-degree,<br>transfer students, and<br>new summer admits | Monday, March 5, 2018, with different shutdown days depending on course/section meeting dates (module in which the course meets)    |

Your student classification for Summer 2018 will be based on the credits earned after Fall 2017 grades post.



### **SCHEDULE REVISION CALENDAR**

### HTTP://WWW.PURDUE.EDU/REGISTRAR/CALENDARS/INDEX.HTML

#### Purdue University - Office of the Registrar SPRING 2018 DROP & ADD DATES

January 8 - May 5

| TO ADD OR MODIFY A COURSE |   |   |  |  |  |  |
|---------------------------|---|---|--|--|--|--|
| 1 <sup>st</sup> 8 Weeks   | 2 <sup>nd</sup> 8 Weeks   | SIGNATURES REQUIRED   |  |  |  |  |
| Jan 8 - Jan 9             | Mar 5 - Mar 7   | (COURSE SPACE AVAILABILITY REQUIRED)  |  |  |  |  |
|                           |   | Students may add courses via myPurdue.  |  |  |  |  |
| Jan 10 - Jan 22           | Mar 8 - Mar 23  | Advisor and Instructor  |  |  |  |  |
|                           |   | Take completed Form 23 to Office of the Registrar for processing (Hovde 45).  |  |  |  |  |
| Jan 12                    | Mar 9   | Last day to audit a course, a Registrar Audit Form is required & can be obtained  |  |  |  |  |
|                           |   | in Hovde Hall, Room 45  |  |  |  |  |
| Jan 23 - Feb 7            | Mar 26 - Apr 11   | Advisor, Instructor, and Head of Department in which the course is listed.  |  |  |  |  |
|                           | -   | Take completed form to Office of the Registrar for processing (Hovde 45)  |  |  |  |  |
|                           |   |   |  |  |  |  |
| 1 <sup>st</sup> 8 Weeks   | 2 <sup>nd</sup> 8 Weeks   | SIGNATURES REQUIRED   |  |  |  |  |
| Jan 8 - Jan 15            | Mar 5 - Mar 10  | No signatures (Course not recorded)   |  |  |  |  |
|                           | 1**         8 Weeks           Jan 8 - Jan 9         Jan 10 - Jan 22           Jan 12         Jan 23 - Feb 7           1**         8 Weeks | 1**         8         Weeks         2nd         8         Weeks           Jan 8 - Jan 9         Mar 5 - Mar 7         Jan 10 - Jan 22         Mar 8 - Mar 23         Jan 12         Mar 9           Jan 12         Mar 9         Mar 26 - Apr 11         Jan 23 - Feb 7         Mar 8 & Weeks |  |  |  |  |

| 16 Weeks       | 1 <sup>st</sup> 8 Weeks | 2 <sup>nd</sup> 8 Weeks  | SIGNATURES REQUIRED  |
|----------------|-------------------------|--|--|
| Jan 8 - Jan 22 | Jan 8 - Jan 15          | Mar 5 - Mar 10   | No signatures (Course not recorded)  |
| Weeks 1 - 2    |                         |  | Students may drop courses via myPurdue.  |
| Jan 23 - Feb 5 | Jan 16 - Jan 22         | Mar 19 - Mar 23  | Advisor (Course recorded with a grade of "W")  |
| Weeks 3 - 4    |                         |  | Take completed Form 23 to Office of the Registrar for processing (Hovde 45).         |
| Feb 6 - Mar 9  | Jan 23 - Feb 7          | Mar 26 - Apr 11 Advisor and Instructor (Instructor shall indicate whether passing or failing.) |  |
| Weeks 5 - 9    |                         |  | Grades of "W", "WF", or "WN" will be recorded. Students with a semester              |
|                |                         |  | classification of 1 or 2 do not need the instructor's signature; grades will be "W". |
|                |                         |  | Take completed form to Office of the Registrar for processing (Hovde 45)             |

#### REFUND PERCENTAGE OF FEES & TUITION

| 16 Weeks        | 1 <sup>st</sup> 8 Weeks | 2 <sup>nd</sup> 8 Weeks | PERCENTAGE | LEGEND   |
|-----------------|-------------------------|-------------------------|------------|--|
| Before Jan 17th | Before Jan 11           | Before Mar 7            | 100%       | 16 weeks = courses meeting full 16 week semester                       |
| Jan 17 - Jan 21 | Jan 11 - Jan 14         | Mar 7 - Mar 11          | 80%        | January 8 - May 5  |
| Jan 22 - Feb 4  | Jan 15 - Jan 21         | Mar 12 - Mar 18         | 60%        | 1 <sup>st</sup> 8 weeks = courses meeting 1 <sup>st</sup> 8 weeks only |
| Feb 5 - Feb 18  | Jan 22 - Jan 28         | Mar 19 - Mar 25         | 40%        | January 8 March 3  |
| After Feb 18    | After Jan 28            | After Mar 25            | NONE       | 2 <sup>nd</sup> 8 weeks = courses meeting 2 <sup>nd</sup> 8 weeks only |
|                 |                         |                         |            | March 5 - May 5  |

. Information on refunds from the University may be found at the following web site: http://www.purdue.edu/bursar/payments/refunds.html.

· Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.

The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own
deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.



# **SUMMER STAY**

### http://www.purdue.edu/summerstay/

The Summer Stay Scholars is a on-campus summer scholarship for undergraduate students at Purdue University campuses that combines on-campus summer coursework with a research or internship experience in West Lafayette. If you are selected for Summer Stay Scholars, you will

- receive a \$2,500 scholarship to go towards of your tuition and fees during the summer. A \$2,500 scholarship would cover full tuition and fees for a resident student and be a sizeable decrease in total cost for a non-resident or international student.
- gain research or internship experience that will greatly enhance your coursework as well as give you a head start on your career.
- have several housing/dining scholarships available for which all applicants will be automatically considered.
- You can email us at <u>summerstay@purdue.edu</u> or call us at 765-496-2023.



# **AFTER YOU REGISTER...**

### **CHECK LIST**

Print out your schedule from Week-at-a-Glance on the left side of the Academic tab on <u>myPurdue</u>. You will need to enter a date that is within the appropriate semester.



Confirm your enrollment. (Enrollment confirmation can be completed on the Academic tab on myPurdue.)



Pay your fees by the due date indicated. (A fee statement will not be generated until you register.)



Monitor your schedule periodically on Week-at-a-Glance. Classes occasionally get moved, changed, or canceled. It is your responsibility to check your schedule and make any changes necessary.



Read your Purdue email regularly. You should be notified if any changes have been made to your schedule.



At this time, we will answer group questions and individualized questions during.

### Thank you all for coming today!

# We hope this will help make this semester's registration run smoothly for all involved.

# Boiler Ur RDUE



# Follow us on social media! @PurdueCIT

