



DEPARTMENT OF THE AIR FORCE  
AIR UNIVERSITY (AETC)

27 June 2017

MEMORANDUM FOR Cadet Scholarship Recipient

FROM: Detachment 220  
812 Third Street  
Purdue University  
West Lafayette, IN 47907

SUBJECT: Enlistment Documents

1. Congratulations on earning an AFROTC Scholarship! It is critical that you fully understand your obligations to the Air Force and the Air Force's obligations to you. Please thoroughly review the documents posted on the Detachment 220 Website and write down your questions prior to scheduling a contracting appointment. The documents you must review are as follows:

- a. **Scholarship Statement of Understanding:** This document is the first one you should review. In addition to your Major course of study, you are required to complete 24 semester hours of Math, Chemistry, Science or complete 12 semester hours in the same foreign language. Read this entire document carefully and develop/review your plan to meet this requirement and graduate on time.
- b. **Pre Enlistment Brief:** This document should be thoroughly reviewed after you understand your Scholarship requirements. You are required to enlist as part of the AFROTC contracting process. Read and initial each section of the document - - ensure you jot down your questions if you don't fully understand the information and we will ensure you have answers prior to contracting.
- c. **AFROTC 1056 (ROTC Contract):** Read this document carefully after you have read the Pre-Enlistment Brief. Pay close attention to the language in the contract as it is very specific and legally binding. As with the pre-enlistment brief, jot down your questions if you don't fully understand the information and we will ensure you have answers prior to contracting.
- d. **DD 4 (Enlistment):** This document is your enlistment contract. Ensure you fully understand all the terms and conditions. Prepare your questions and get them answered before you sign this contract.
- e. **Direct Deposit Form:** This form is used to start your stipend and has detailed instructions on the back of the form. You **must** have the requested information with you on the day you contract.

2. The contracting process is critical and will take approximately three hours to complete. It will culminate with one of the Det 220 officers administering your enlistment oath. Congratulations again on earning an Air Force ROTC Scholarship! If you have any questions regarding this memorandum, contact TSgt Nathaniel L. Turner at [turne194@purdue.edu](mailto:turne194@purdue.edu) or call 765-494-2050.

A handwritten signature in black ink, reading "Nathaniel L. Turner". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

NATHANIEL L. TURNER, TSgt, USAF  
NCOIC, AFROTC Detachment 220