Senior Registration Meeting
FALL 2018
Academic Advisors:
Darcy Allen
(Students Last Names beginning A-G)

Shavonne Holton
(Students Last Names beginning H-P)

&

Angie Murphy
(Students Last Names beginning Q-Z)
CONTACT INFORMATION

Angie Murphy - Office: Knoy 207
  email: armurphy@purdue.edu
  phone: 765-496-6003

Shavonne Holton - Office: Knoy 209
  email: shavonne@purdue.edu
  phone: 765-494-6484

Darcy Allen - Office: Knoy 211
  email: darcyallen@purdue.edu
  phone: 765-494-0364

Advisor Walk In Office Hours Website:
  https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising

You do not need to email to ask to come in during these hours.

To schedule an appointment with your advisor use Boiler Connect
(https://www.purdue.edu/boilerconnect/)
CIT Registration website: https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration

which include Scheduling Handouts:

- Registration Meeting Presentations
- Pre-Requisite List (includes semesters offered)
- 50000 Level Course Offerings for Undergraduates
- Form 23A (Advisor Schedule Recommendation)
- Form 23 (Schedule Revision Request)
- Fall 2018 CIT Plan of Study Comparison Chart
- Independent Study Form
- Independent Study Steps
- Critical Path Documents
- Globalization Experience Requirement Verification
- Professional Information Technology Experience Requirement Verification
MEETING OBJECTIVES

PLAN OF STUDY REVIEW
• NOTE ANY CORRECTIONS IN THE NOTES OF THE FORM 23A
• NOTE ANY PENDING TRANSFER CREDIT, DUAL DEGREE CREDIT, OR MISSING AP CREDIT, DROPPED COURSE, ETC.

DECIDE ON A MAJOR OR CONCENTRATION AND MINOR
• IF YOU DESIRE TO CHANGE, MAKE A NOTE OF IT ON YOUR FORM 23A:
  i.e. “Change my plan of study to (General, NET, SAaD or CSEC)”,
  “Add a minor to my plan of study”.

COURSE REQUESTS FOR FALL 2018
• LIST ON FORM 23A (MUST MEET PRE-REQUISITES)
• LIST AT LEAST TWO ALTERNATE COURSES
• NOTE COURSES YOU HAVE REGISTERED FOR SUMMER 2018
WHEN LISTING COURSES YOU PLAN TO TAKE:

• FOR REQUIREMENTS WITH MANY COURSE OPTIONS IT IS OK TO WRITE THE REQUIREMENT AND CHOOSE THE SPECIFIC COURSE LATER (I.E. COM SELECTIVE, SCIENCE LAB)

• ADVISORS VERIFY COURSES THAT ARE NEEDED ON YOUR PLAN OF STUDY AND ENTER OVERRIDES NEEDED
MEETING OBJECTIVES CONTINUED

**SENIORS APPLY FOR GRADUATION**

Academics Tab (in myPurdue)
- Destination Graduation
- Apply for Graduation
- Select expected graduation term
- Complete remaining steps before application deadlines as listed in myPurdue

Placement Survey

Once you know your post graduation plans, please be sure to complete the CCO survey:

www.cco.purdue.edu/survey

This data is EXTREMELY important for future Techies! Please complete this survey ASAP.
You will be registering for your classes through myPurdue. The Fall 2018 schedule is now available in myPurdue.

REMINDER: Summer 2018 schedule is available and registration is in progress. Check your Summer Time Ticket in your Registration Status in myPurdue portal.

myPurdue gives you, the students, the responsibility of scheduling your own individual classes for the upcoming semesters.

This will require preparation from you before your scheduling time becomes available. This will make the process easier for you!
VERIFY THERE ARE NO HOLDS ON YOUR RECORD (you can view in myPurdue on the Academic or Financial Tab)

Complete all University-wide Programs and information updates required by Purdue.

Each year you will be asked to verify your payment information and confirm your emergency contact information.

Some holds signify the student is restricted from enrolling in classes and/or obtaining academic transcripts at Purdue University. Some common holds are:

Respect Boundaries Program
DD - No direct deposit authorization on file (does not impact registration)
RF - Financial Aid Refund Hold
RO - Bursar Recurring Payments
M1 - Initial Student Medical Insurance
Gallup-Purdue Index (GPI) Survey
(must complete the items to remove hold)
Your Registration Window Dates & Times are now available!

To view your time ticket through *myPurdue*
- Log into your *myPurdue* account You will see “Registration Status”
- Click on this and you will have dates and times listed of your time block in which you are to log in and register for your classes. Check now and verify you have not holds that prevent you from registering during your time ticket.
- This is an example:

```
Registration Status
```

```
You may register during the following times
From  Begin Time To  End Time
Mar 26, 2018  04:00 pm  Mar 26, 2018  11:59 pm
Mar 27, 2018  12:00 am  Mar 30, 2018  11:59 pm
Apr 23, 2018  09:00 am  Apr 23, 2018  11:59 pm
Apr 24, 2018  12:00 am  Jun 08, 2018  11:59 pm
Jul 30, 2018  08:00 am  Jul 30, 2018  11:59 pm
Jul 31, 2018  12:00 am  Oct 23, 2018  11:59 pm
```

- If you miss your time ticket, you must wait until open registration (April 23rd) to register for your classes. At which time, CNIT course restrictions will be removed and the courses will become available to all majors who have met the pre-requisites.
FALL 2018 REGISTRATION PIN

Your PIN # - **VERY VERY IMPORTANT!!!!**
Located on the bottom of your Plan of Study copy you will receive at the meeting.

PLEASE put this number into your phone and in your Mortar Board! 😊

DO NOT LOSE THIS or you will not be able to register.

**You will receive a new PIN number in the Fall for Spring/Summer 2019 registration.**
TIPS FOR SCHEDULING ASSISTANT & MYPURDUE

○ Be aware of linked courses, some lectures require that you register for a required linked section (lab, recitation, or PSO) that goes with it!

○ Tip: Use Scheduling Assistant to quickly create a workable schedule. Scheduling Assistant will now transfer your courses directly to myPurdue. Always go into myPurdue and verify that all courses transferred in correctly by checking your week-at-a-glance schedule.

○ If registering through myPurdue add/drop worksheet, you will need the CRN’s for all parts of the class (lecture, recitation, lab, PSO).
These are necessary for some course overrides.

- e.g. Instructor Permission, Time Conflict Override
- Fill these out and complete with ALL necessary information, including CRN’s and any signatures that are needed from instructors. Form 23’s need to be completed with the appropriate signatures and given to your advisor before you register.
- This is VERY important so we can put in any overrides.
### Advanced Search


<table>
<thead>
<tr>
<th>Course Number:</th>
<th>——</th>
<th>——</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>—</td>
<td>—</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type:</th>
<th>Presentation, Recitation, Research</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Method:</td>
<td>All, Hybrid, Online</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Range:</th>
<th>hours to</th>
<th>hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus:</td>
<td>All, Lafayette, West Lafayette,</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part of Term:</th>
<th>Full Term, Lafayette, Second 8 Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-date based courses only:</td>
<td>All, Lafayette</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>All, Algard, Hans Peter, Ahtonen, Pamela Massie</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Session:</th>
<th>All, Day, Evening</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Attribute Type:</th>
<th>All, Coop, Core Transfer Library</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Start Time:</th>
<th>Hour: 00, Minute: 00, am/pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>End Time:</td>
<td>Hour: 00, Minute: 00, am/pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Days:</th>
<th>Mon, Tue, Wed, Thu, Fri, Sat, Sun</th>
</tr>
</thead>
</table>

Section Search  Reset
## Schedule Revision Calendar

Available at [HTTP://WWW.PURDUE.EDU/REGISTRAR/CALENDARS/INDEX.HTML](HTTP://WWW.PURDUE.EDU/REGISTRAR/CALENDARS/INDEX.HTML)

### To Add or Modify a Course

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>Signatures Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20 - Aug 26 Week 1</td>
<td>Aug 20 - Aug 21</td>
<td>Oct 17 - Oct 21</td>
<td>(Course space availability required) Students may add courses via myPurdue.</td>
</tr>
<tr>
<td>Aug 27 - Sep 17 Week 2 - 4</td>
<td>Aug 22 - Aug 31</td>
<td>Oct 22 - Oct 30</td>
<td>Advisor and Instructor Take completed Form 23 to Office of the Registrar for processing (Hovde 45).</td>
</tr>
<tr>
<td>Aug 31</td>
<td>Aug 24</td>
<td>Oct 23</td>
<td>Last day to audit a course, a Registrar Audit Form is required &amp; can be obtained in Hovde Hall, Room 40</td>
</tr>
<tr>
<td>Sep 18 - Oct 23 Week 5 - 9</td>
<td>Sep 4 - Sep 19</td>
<td>Oct 31 - Nov 16</td>
<td>Advisor, Instructor, and Head of Department in which the course is listed. Take completed form to Office of the Registrar for processing (Hovde 45).</td>
</tr>
</tbody>
</table>

### To Drop a Course

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>Signatures Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20 - Sep 3 Weeks 1 - 2</td>
<td>Aug 20 - Aug 26</td>
<td>Oct 17 - Oct 23</td>
<td>No signatures (Course not recorded) Students may drop courses via myPurdue.</td>
</tr>
<tr>
<td>Sep 4 - Sep 17 Weeks 3 - 4</td>
<td>Aug 27 - Sep 3</td>
<td>Oct 24 - Oct 30</td>
<td>Advisor (Course recorded with a grade of &quot;W&quot;) Take completed Form 23 to Office of the Registrar for processing (Hovde 45).</td>
</tr>
<tr>
<td>Sep 18 - Oct 23 Weeks 5 - 9</td>
<td>Sep 4 - Sep 19</td>
<td>Oct 31 - Nov 16</td>
<td>Advisor and Instructor (Instructor should indicate whether passing or failing) Grades of &quot;W&quot;, &quot;WF&quot;, or &quot;WN&quot; will be recorded. Students with a semester classification of 1 or 2 do not need the instructor's signature; grades will be &quot;W&quot;. Take completed form to Office of the Registrar for processing (Hovde 45).</td>
</tr>
</tbody>
</table>

### Refund Percentage of Fees & Tuition

**Sept 1 Prepayment and $200 Late registration fee begins**

<table>
<thead>
<tr>
<th>16 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Sep 1</td>
<td>Before Aug 24</td>
<td>Before Oct 21</td>
<td>100%</td>
</tr>
<tr>
<td>Sep 1 - Sep 7</td>
<td>Aug 24 - Sep 1</td>
<td>Oct 21 - Oct 28</td>
<td>80%</td>
</tr>
<tr>
<td>Sep 9 - Sep 22</td>
<td>Sep 2 - Sep 7</td>
<td>Oct 29 - Nov 4</td>
<td>60%</td>
</tr>
<tr>
<td>Sep 23 - Oct 6</td>
<td>Sep 8 - Sep 14</td>
<td>Nov 5 - Nov 11</td>
<td>40%</td>
</tr>
<tr>
<td>After Oct 6</td>
<td>After Sep 14</td>
<td>After Nov 11</td>
<td>NONE</td>
</tr>
</tbody>
</table>

**Legend**

- 16 weeks = courses meeting full 16 week semester August 20 - December 15 79 days
- 1st 8 weeks = courses meeting 1st 8 weeks only August 20 - October 16 39 days
- 2nd 8 weeks = courses meeting 2nd 8 weeks only October 17 - December 15 40 days

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Information on refunds from the University may be found at the following web site: [http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html](http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html).

Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.

The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.

2/14/2018
An independent study is a course where you work with a faculty member who is willing to advise you on a topic in your interest area.

Sample forms are available at CIT Advising offices.

There is a 6 credit limit for independent study (usually 2 semesters at 3 credit hours each).

You need to complete two required forms for approval.
  o CIT Undergraduate Independent Study Authorization Form
  o Form 23V

Independent Study Form can be found at: https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration
• Please note that there have been changes to the Pre-Requisite sheet.

• Make sure to look at the “Offering” column to see if the course is offered in the Spring or Summer OR if it is No Longer Offered.

  Examples:
  • CNIT 45500 will be offered only for Fall.
  • 2018 Updates: CNIT 24000 will now be offered only for Fall, CNIT 34400 will now be offered Fall and Spring

Available at the CIT Registration Website:
https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration
CNIT 355 - Software Development for Mobile Computers

Instructor: Dr. Byung-Cheol Min (mind@purdue.edu), Keno 235

Course description
This is a programming course that teaches students the skills necessary to develop a working application in an Android based mobile device. Topics will include: development environment, Android APIs, graphic user interface, multimedia, threads, file I/O, and gestures. Combining theory and practice, this course gives students hands-on experience with the latest technologies, tools and techniques. Students will listen to guest speakers from the related field, and work on team or individual projects that develops a mobile software solution for business and entertainment.

Topics to be covered
- Android Overview
- Android Studio
- Text to Speech (TTS)
- Sensors and Sensing
- Threads
- Graphic User Interface
- File Input/Output
- Multimedia and Images
- Gestures
- App Life Cycle

Pre-requisites
For this class, the official prerequisite is CIT 315, CIT 325 or CIT 295. Please see Dr. Min if your preparation differs.

CNIT 581 00 - ITD: DIVERSITY IN INFORMATION TECHNOLOGY

FALL 2018
PROFESSOR JULIE MARIGA, JRMARIGA@PURDUE.EDU, KNOY 263
PLEASE FEEL FREE TO SEE ME OR EMAIL ME ANY QUESTIONS
OPEN TO UNDERGRADUATE STUDENTS THAT HAVE TAKEN A GRADUATE LEVEL COURSE AND GRADUATE STUDENTS

An exploration of the lack of diversity within the information technology (IT) industry. The course will focus on the lack of diversity in technology companies and multinational corporations. It will provide students with a comprehensive overview of current diversity issues facing companies. Students will research solutions that can help increase diversity within companies. Students will study and research categories which fall within IT diversity: race, ethnicity, national origin, sex, sexual orientation, gender identity, religion, age, disability, veteran's status, multicultural workforce, work environment/climate, company ethics and communication across cultures.
CNIT SELECTIVES UPDATE

CYBERSECURITY SELECTIVES

Approved CSEC Selectives for Fall 2018

- CNIT 51100 Homeland Security
- CNIT 58100 Social Engineering Info Tech

- If your plan of study lists STAT 51200 as an option, change to CNIT 51200

SAAD SELECTIVES

Approved SAAD Selectives for Fall 2018

*Reserved for SAAD students until April 23

- CNIT 38301 Packaged Application Software Solutions – online
- CNIT 40500 Software Development Methodologies – partially online
  (meets in person 4 times/semester)
Some CNIT 50000+ courses are available to undergraduate students who meet specific criteria such as:

- Senior Classification
- Minimum 3.0 GPA
- Instructor Permission

You will need to confirm pre-requisites for any 50000 courses prior to registration.

https://polytechnic.purdue.edu/degrees/computer-and-information-technology/advising/registration
FOR STUDENTS ON THE CIT GENERAL PLAN OF STUDY BEGINNING FALL 2013 OR LATER

• CNIT 38000 is no longer required
  • CNIT General Majors: Replace with any CNIT Information Systems Selective/Information Technology Selective (3-4 cr.)
# ECET 37400/CNIT 34200 Course Substitutions

## ECET 37400 Substitutions

<table>
<thead>
<tr>
<th>Previously Enrolled In</th>
<th>Cr Hrs</th>
<th>Need to Complete</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNIT 34200</td>
<td>3</td>
<td>SUBSTITUTE ECET 374 with 30000+ Level CNIT Course, IT 34500, or IT 54500</td>
<td>3</td>
</tr>
<tr>
<td>CNIT 34500</td>
<td>3</td>
<td>SUBSTITUTE ECET 374 with 30000+ Level CNIT Course, IT 34500, or IT 54500</td>
<td>3</td>
</tr>
<tr>
<td>CNIT 34600</td>
<td>3</td>
<td>SUBSTITUTE ECET 374 with 30000+ Level CNIT Course, IT 34500, or IT 54500</td>
<td>3</td>
</tr>
<tr>
<td>None of the Above</td>
<td>0</td>
<td>NO SUBSTITUTION NEEDED CNIT 34200, 34500, &amp; 34600 have been changed to 4 credit hours each</td>
<td>0</td>
</tr>
</tbody>
</table>

## CNIT 34200 Substitutions

<table>
<thead>
<tr>
<th>Current Requirement</th>
<th>Cr Hrs</th>
<th>Need to Complete</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNIT 34200*</td>
<td>4</td>
<td>SUBSTITUTE with CNIT 34220 (first 8-weeks) AND CNIT 34210 (second 8-weeks)</td>
<td>2 + 2</td>
</tr>
</tbody>
</table>
### TECH COURSE SUBSTITUTIONS

#### FOR STUDENTS BEGINNING PRIOR TO FALL 2013

<table>
<thead>
<tr>
<th>Previously or Currently Enrolled In</th>
<th>Cr Hrs</th>
<th>Need to Complete</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECH 32000</td>
<td>3</td>
<td>TECH 33000 or 30000+ Level CNIT Course, IT 345, or IT 54500 or an Interdisciplinary Selective</td>
<td>3</td>
</tr>
<tr>
<td>TECH 32000 &amp; TECH 33000</td>
<td>6</td>
<td>(you are done!)</td>
<td>0</td>
</tr>
<tr>
<td>TECH 33000</td>
<td>3</td>
<td>CNIT 32000</td>
<td>3</td>
</tr>
<tr>
<td>CNIT 32000</td>
<td>3</td>
<td>30000+ Level CNIT Course, IT 345, or IT 54500 or an Interdisciplinary Selective</td>
<td>3</td>
</tr>
<tr>
<td>None of the Above</td>
<td>0</td>
<td>CNIT 32000 &amp; 30000+ Level CNIT Course, IT 34500, or IT 54500 or an Interdisciplinary Selective</td>
<td>6</td>
</tr>
</tbody>
</table>

- TECH 32000 is no longer offered
- TECH 33000 offering TBD
- CNIT 32000 cannot be used as an Information Systems Selective
If you would like to take a course at another College or University that will transfer to the CIT plan of study, you must submit a Transfer Credit Request for approval at least one month prior to enrolling in the course. From the transfer credit database:

https://selfservice.mypurdue.purdue.edu/prod/bzwtxcrd.p_select_info

- After completing the course, you must have the official transcript sent to Purdue Admissions by admissions@purdue.edu or by mail to:

  Purdue University
  Credit Evaluation
  Schleman Hall of Student Services
  475 Stadium Mall Drive
  West Lafayette, IN 47907
Purdue offers online courses you may sign up for through *myPurdue*. These courses originated from Purdue University taught by Purdue faculty. Standard University rates are charged for these courses. Please see [www.purdue.edu/bursar](http://www.purdue.edu/bursar) for more information.

- Spring 2018

- Summer 2018
  [https://www.digitaleducation.purdue.edu/undergraduate-programs/individual-courses/non-degree/ansc221/courses.html](https://www.digitaleducation.purdue.edu/undergraduate-programs/individual-courses/non-degree/ansc221/courses.html)
If you are completing a Minor it is your responsibility to take the correct courses to complete it. Print the minor worksheet to track your progress. Write this minor on your Form 23A.

You are allowed to use your minor towards the Interdisciplinary Selectives. Effective Fall 2015, Computing Minors are NOT allowed for Interdisciplinary Selectives: Computer Science, Computer Graphics, Electrical and Computing Engineering, etc.

Monitor your GPA for the courses you are taking to complete your minor.
  - Many minors, if not all, require a minimum GPA for to fulfill their minor.

Please check myPurdue and see if your Minor is listed on your transcript.

If a minor is listed that you are no longer pursuing, note on your form 23A.
Students in a major that does not require a minor or who still have interdisciplinary credit space available after completing a minor should be given flexibility to use any remaining interdisciplinary credits on courses with equivalent academic rigor to courses from a minor. These credits are not to be used as free elective.

Courses that may be used to fulfill extra interdisciplinary credit requirements include:

- Honors (HON) courses
- Courses related to their completed minor
- Courses complementary to their completed minor
- Courses that are part of another minor
Enrolling in an Upper Division ECON, MGMT, OBHR 30000 or higher Courses

All upper division courses will have their major restrictions lifted for non-Krannert students on the dates shown below (no additional steps are necessary). Please be patient on these days as this is a manual process that may take several hours to complete. The course restrictions lift will be conducted on two different dates - please click the arrow next to the course areas you are interested in to see which date the restrictions will be lifted for that course.

Go here for dates:
https://www.krannert.purdue.edu/undergraduate/current-students/nonkrannert-students.asp

The Advising Office does not give pre-requisite or closed course overrides. If courses are full after restrictions have been lifted or overrides have been processed, please use the waitlist. For more information on how to waitlist, please see here: Waitlisting. Waitlists expire the Friday before classes begin. Closed course overrides will not be provided and space is not guaranteed! Certain instructors may decide to accept students with a Krannert major or minor only prior to allowing students outside of Krannert to register.
COM
Some COM courses require overrides and a form completed in BRNG, Room 2114 (check schedule of class notes).

A few items to remember:
Please ensure the COM minor is listed on your unofficial transcript on myPurdue. To receive an override via the process above, you must have an active COM minor on MyPurdue. (See your advisor to declare a minor.)

Minors follow NEWEST plan
https://www.cla.purdue.edu/students/academics/pos/Minors/MCOMU.pdf
OVERRIDES

COMMON OVERRIDES FOR CIT STUDENTS

• **Pre-Req** Overrides
  • CNIT 25501
    – If you received credit for CNIT 15501 (i.e. CS 17700, CS 18000 or programming transfer credit)

• **College** Override
  • Some colleges will require an override for students not in their college to take their courses. For example:
    – MGMT (some courses)
    – OLS
    – COM (some courses)

• **Credit Hour** Override
  • If you are planning to take *more than 18 credit hours* for fall or spring semester or *more than 9 credit hours* for summer, we will need to put in an override to allow you to do so as per CIT Policy.
  • Please indicate this on the Form 23A
Other overrides include:

- **Professor Permission** A signature from the Instructor is **required** for most graduate level courses
  - Fill out a Form 23 with the specific course and CRN along with the Instructor’s signature and turn into your advisor.

- **Time Conflict** Override
  - If there is a time overlap of courses, it may be possible to get an override with the **permission and signature of the Instructor** whose course is overlapping. Form 23 must be signed and turned into your advisor.
OVERRIDE REQUESTS

PLEASE REMEMBER…

• If you write down a course on the Form 23 and you have not met all the Pre-Requisites, you will not be able to enroll.

• It is your responsibility to request overrides from the professor. This can be done by completing a Form 23.

• All override requests must be turned into your advisor at least 48 hours prior to your registration. This is important because you will not be able to register for the classes you want unless we have put in the override request.
CURRENT CNIT OFFERINGS:

CNIT 17600 – Information Technology Architectures
CNIT 18000 – Intro to Technology Architectures
CNIT 24200 – System Administration
    CRN: 13068
CNIT 58100-OCM – Quality Management-CRN: 13039
CNIT 58100-OMP – Require Mgmt Processes – CRN: 13040
CNIT 58100-001– Large Event Management & Planning Homeland Security –
    CRN: 12084

Other CNIT summer offerings are available on myPurdue now.
Open registration is NOW.

PURDUE ONLINE OFFERINGS:
Courses available on Distance Learning website
https://www.distance.purdue.edu/courses/Purdue.asp
**SCHEDULE REVISION CALENDAR – SUMMER 2018**

**AVAILABLE AT HTTP://WWW.PURDUE.EDU/REGISTRAR/CALENDARS/INDEX.HTML**

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### TO ADD OR MODIFY A COURSE

<table>
<thead>
<tr>
<th>12 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>1st 4 Weeks</th>
<th>2nd 4 Weeks</th>
<th>3rd 4 Weeks</th>
<th>1st Half Semstr</th>
<th>2nd Half Semstr</th>
<th>SIGNATURES REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14 - May 17</td>
<td>May 14 - May 15</td>
<td>June 11 - June 12</td>
<td>May 14</td>
<td>June 11</td>
<td>July 9</td>
<td>Apr 30 - May 2</td>
<td>June 25 - June 27</td>
<td>(COURSE SPACE AVAILABILITY REQUIRED)</td>
</tr>
<tr>
<td>May 22</td>
<td>May 18</td>
<td>June 15</td>
<td>May 15</td>
<td>June 12</td>
<td>July 11</td>
<td>May 4</td>
<td>June 29</td>
<td>Last day to audit a course: an Audit Form is required and can be obtained in Havde Hall, Room 45</td>
</tr>
<tr>
<td>May 18 - June 1</td>
<td>May 16 - May 24</td>
<td>June 13 - June 22</td>
<td>May 15 - May 18</td>
<td>June 12 - June 15</td>
<td>July 10 - July 13</td>
<td>May 3 - May 11</td>
<td>June 28 - July 6</td>
<td>Advisor and Instructor-Take completed Form 23 to Office of the Registrar for processing (Havde 45)</td>
</tr>
<tr>
<td>June 4 - June 27</td>
<td>May 25 - June 29</td>
<td>June 18 - June 25</td>
<td>June 16 - July 23</td>
<td>May 14 - June 30</td>
<td>July 9</td>
<td>July 25</td>
<td>Advisor, Instructor, and Head of Department in which the course is listed</td>
<td>Take completed form to Office of the Registrar for processing (Havde 45)</td>
</tr>
</tbody>
</table>

### TO DROP A COURSE

<table>
<thead>
<tr>
<th>12 Weeks</th>
<th>1st 8 Weeks</th>
<th>2nd 8 Weeks</th>
<th>1st 4 Weeks</th>
<th>2nd 4 Weeks</th>
<th>3rd 4 Weeks</th>
<th>1st Half Semstr</th>
<th>2nd Half Semstr</th>
<th>SIGNATURES REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14 - May 22</td>
<td>May 14 - May 20</td>
<td>June 11 - June 17</td>
<td>May 14 - May 15</td>
<td>June 11 - July 9</td>
<td>July 9 - July 11</td>
<td>Apr 30 - May 4</td>
<td>June 25 - July 29</td>
<td>(COURSE not recorded)</td>
</tr>
<tr>
<td>May 23 - June 1</td>
<td>May 21 - May 24</td>
<td>June 18 - June 22</td>
<td>June 16 - June 15</td>
<td>July 12 - July 13</td>
<td>May 7 - June 11</td>
<td>June 30 - July 6</td>
<td>Advisor, (Course recorded with a grade of “W”) Take completed Form 23 to Office of the Registrar for processing (Havde 45)</td>
<td></td>
</tr>
<tr>
<td>June 4 - June 27</td>
<td>May 25 - June 13</td>
<td>June 25 - July 11</td>
<td>June 18 - July 23</td>
<td>May 14 - May 30</td>
<td>July 9 - July 25</td>
<td>Advisor and Instructor (Instructor shall indicate whether passing or failing Grades of “W”, “WF”, or “WN” will be recorded. Students with a classification of 1 or 2 do not need the instructor’s signature; grades will be “W.” Take completed Form 23 to Office of the Registrar for processing (Havde 45).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### REFUND PERCENTAGE OF FEES & TUITION

<table>
<thead>
<tr>
<th>12 Weeks</th>
<th>8 Weeks Mod 1/2</th>
<th>8 Weeks Mod 2/3</th>
<th>4 Weeks Mod 1</th>
<th>4 Weeks Mod 2</th>
<th>4 Weeks Mod 3</th>
<th>Refund amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before May 18</td>
<td>Before May 18</td>
<td>Before May 15</td>
<td>Before May 15</td>
<td>Before May 15</td>
<td>Before July 9</td>
<td>100%</td>
</tr>
<tr>
<td>May 18 - May 24</td>
<td>May 18 - May 21</td>
<td>June 15 - June 18</td>
<td>N/A</td>
<td>N/A</td>
<td>July 9 - July 12</td>
<td>80%</td>
</tr>
<tr>
<td>May 25 - June 4</td>
<td>May 22 - May 29</td>
<td>June 19 - June 25</td>
<td>May 18 - May 24</td>
<td>June 15 - June 18</td>
<td>July 13 - July 16</td>
<td>60%</td>
</tr>
<tr>
<td>June 5 - June 15</td>
<td>May 30 - June 6</td>
<td>June 26 - July 6</td>
<td>June 19 - June 25</td>
<td>June 17 - July 15</td>
<td></td>
<td>40%</td>
</tr>
<tr>
<td>After June 15</td>
<td>After June 4</td>
<td>After July 6</td>
<td>After May 25</td>
<td>After June 25</td>
<td>After July 19</td>
<td>NONE</td>
</tr>
</tbody>
</table>

**LEGEND**

- 12 Weeks = May 14 - August 3
- 8 Weeks Mod 1/2 = May 14 – July 6
- 8 Weeks Mod 2/3 = June 11 – August 3
- 4 Weeks Mod 1 = May 14 – June 8
- 4 Weeks Mod 2 = June 11 – July 6
- 4 Weeks Mod 3 = July 9 – August 3
- 1st Half Sem = Apr 30- June 21
- 2nd Half Sem = June 25- Aug 19

- Information on refunds or withdrawing from the University may be found at the following Web site: [http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html](http://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html).
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and click on Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). For assistance, please contact Customer Service at 494 - 6165.

2/14/2018
• **Waiting lists:** If you try to enroll in a class that is full and the course doesn’t have linked sections, you may have the option to be placed on a waiting list for one particular section (CRN). It is then particularly important to monitor your Purdue email, so that you can respond within the allotted 16 hours.

• **Course Withdrawal:** A record of the fact that a student was enrolled in a course and withdrew from the course after the second week. When a course assignment is canceled prior to the end of two weeks of a semester or one week of a summer session, the course will not be recorded on the student’s record.
Available to Purdue students and alumni for:

- Internships, part-time, and full-time opportunities
- Live Online Resume, Interview and Job Coaching: Brainfuse Job Now
- Ability to practice interviewing using InterviewStream
- Access company data using Mergent Online
- Access to listings of company information sessions
- Network with company contacts who have recently recruited at Purdue
- See what companies are coming to upcoming career fairs

How can I make the most of myCCO?

- Upload Your Resume
- Edit Profile Privacy to be included in Resume Books and receive emails from myCCO
- Search and Apply for Jobs & On-Campus Interviews
- Create Job Search Agents
- Follow Purdue Internships on Twitter
WHAT’S NEXT?

REGISTRATION CHECK LIST

☑ Confirm your enrollment. (Enrollment confirmation can be completed on the Academic tab on myPurdue.)

☑ Pay your fees by the due date indicated. (A fee statement will not be generated until you register.)

☑ Monitor your schedule periodically on Week-at-a-Glance. Classes occasionally get moved, changed, or canceled. It is your responsibility to check your schedule and make any changes necessary.

☑ Read your Purdue email regularly. You should be notified if any changes have been made to your schedule.
Follow us on social media!
@PurdueCIT
Angie Murphy  Shavonne Holton  Darcy Allen
Knoy Room 207  Knoy Room 209  Knoy Room 211
765-496-6009  765-494-6484  765-494-0364
armurphy@purdue.edu  shavonne@purdue.edu  darcyallen@purdue.edu

Purdue Polytechnic Institute
polytechnic.purdue.edu

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