To use your Concur App, log into your Concur and activate your mobile registration by following these steps:

Step 1: Select the Profile Tab
Step 2: Select ‘Mobile Registration’ in the bottom category on the far left of the screen
Step 3: Create a PIN and select ‘Set PIN’
Step 4: Log into your Concur App on your mobile device, using your Concur username (email address) and the PIN your set