

Request for Visiting Scholar/Visiting Undergrad Student/Post-Doc

Hosting Faculty to Complete 1-7

Date: _____

1	Surname/Family Name (Last Name): _____ Title (Dr., Mr., Mrs.): _____ Given name(s) (First & Middle Names): _____ Gender: _____ Email Address: _____ Date of Birth (mm/dd/yyyy): _____ Does Visitor have a college degree? If so, which one (Bachelors, Masters, Ph.D.)? Home Institution name and address: _____ Is there a contract or MOU between Purdue and this potential Visiting Scholar's home institution? Yes No <i>If so, please email it to Misty Clugh. It is required per general counsel</i>
2	Hosting Faculty Name: _____ Hosting Faculty Office Phone: _____ Hosting Faculty Job Title: _____ Hosting Department: _____ Hosting Faculty Email: _____
3	Duration of Visit: Start Date (mm/dd/yyyy): _____ End Date (mm/dd/yyyy): _____ Type of Appointment: Visiting Scholar Visiting Undergrad Post-Doc Other _____
4	Not Funded by Purdue - Insert Funding Party (if known): _____ Is a US government agency providing funding to Purdue specifically to support this international scholar's visit to Purdue? Yes, agency name: _____ (attach award letter) No Purdue Funded - Mo. Salary/Mo. Living Allowance (provide account info below): \$ _____ One Time Reimbursement (provide account info below): \$ _____ Account number: _____
5	International Fees: ISS Fees (federal funds may not be used) (Required to be paid by Purdue account) : Account number: _____ Express Mail Paid By (J-1's only): _____ Department (provide account below) Visitor Account number: _____
6	Provide a <u>brief description</u> of what candidate will be doing while at Purdue. Please include the title of research project(s) and any proposal writing (to be completed by hosting professor). This will be added to the offer/invitation letter. As hosting professor, I agree with the above information and will see that the above named visitor checks in/out with the school/department liaison. Signature (Faculty Host): _____

